ARTICLE I: NAME

The name of this organization is the Arizona Legislative District 3 Republican Committee (hereinafter referred to as "District"). The District is a duly formed independent district political party committee established under Arizona Revised Statutes, 16-823 affiliated with the Republican Party of Arizona, LLC (AZGOP) and associated with the Maricopa County Republican Committee (MCRC). The District shall be governed in accordance with its bylaws, standing rules, its policies and procedures. (*See* Appendix for full text of Arizona Revised Statute, 16-823).

ARTICLE II: OBJECT AND MISSION

The object of the District is to:

A. Support and elect Republican candidates who promote the Republican platform, philosophy and ideals;
B. Encourage Republicans who promote the Republican platform, philosophy and ideals to run for elective office;
C. Promote Republican appointments to commissions, committees, and other appointive public offices;
D. Assist in voter registration and promote Republican voter participation in elections;
E. Recruit and educate precinct committeemen (PCs) and volunteers;
F. Maintain a permanent Republican precinct organization;
G. Increase the effectiveness of PCs and Republican volunteers in the cause of good government through active political participation; and
H. Promote an informed electorate through political education.
I. *See* Appendix for the full text of the District Mission Statement.

ARTICLE III: MEMBERS

The membership of the District is subject to and governed by the following qualifications, duties and rules, unless otherwise specifically preempted by the Arizona Revised Statutes ("A.R.S"), or the Republican Party of Arizona, LLC bylaws.

SECTION 1.
QUALIFICATIONS

The membership of the District shall consist of the total number of precinct committeemen (hereinafter referred to as "PCs") elected pursuant to Arizona Revised Statutes, 16-821 (A) and PCs appointed pursuant to Arizona Revised Statues, 16-821 (B) from among the qualified registered Republican voters as defined in Arizona Revised Statutes, 16-822. (*See* Appendix for full text of Arizona Revised Statues 16-821 and 822).

Elected and appointed PCs possess all rights of membership, except that only elected PCs may:

A. Vote at District statutory organizational meetings;
B. Serve as District Chair;
C. Serve as State Committeemen (SCs);
D. Vote for nominees to fill vacancies in the State Legislature; and
E. Vote for removal of any member of the Executive Committee.

SECTION 2.
DUTIES

The principal duties of PCs are to assist the Republican Party in voter registration and to assist the voters of the Republican Party to vote on election days. (*See* Appendix for full text of Arizona Revised Statues, 16-821). The additional duties of the members of the District shall include:

A. Support the object and mission of the District;
B. Create enthusiasm and support for the Republican Party, its platform and ideals;
C. Campaign on behalf of Republican candidates;
D. Carry nominating petitions and distribute election information and candidate literature;
E. Distribute signs and campaign literature for candidates;
F. Participate in Get Out The Vote (GOTV) and Election Day activities;
G. Help develop, maintain, and support a permanent Republican precinct organization;
H. Regularly attend and vote at meetings of the District and the to attend and vote at the annual MCRC meeting;
I. Help recruit and train new volunteers for the Republican Party;
J. Encourage Republican voters to vote on election days;
K. Refrain from endorsing or otherwise supporting political candidates who oppose the Republican Party's objectives;
L. Work within the precinct in which the member is elected to inform and serve the registered Republicans in their precincts; or

M. Recruit and train future leaders of the Republican Party.

SECTION 3.
TERM OF OFFICE

Unless otherwise specified by law, the term of office of an elected PC is two years and begins on October 1 after the primary election at which the PC was a candidate and the term of office of an appointed PC begins on the date the appointment is approved. The term of office for both continues until October 1 after the following primary election at which PCs are elected. A delay in taking the oath of office does not affect the start of the term. (*See* Arizona Revised Statutes 16-822 (F)).

SECTION 4.
VACANCY

A. **Definition**. A vacancy in the PC membership is created by any of the following:
   1. Death;
   2. Incompetency, when judicially determined;
   3. Failure to maintain registration as a Republican unless such maintenance was caused by governmental agency error;
   4. Resignation;
   5. Removal from office;
   6. Ceasing to be a PC residing in the District;
   7. Ceasing to discharge the duties of the office for a period of three consecutive months without good cause as determined by the majority of the Executive Committee;
   8. Failure of a person to be elected or appointed to the office; or
   9. When less than a full quota of PCs is elected at the primary election.

B. **Filling of Vacancy by Appointment**. The District Chair and the Precinct Captain have the responsibility of appointing PCs to fill vacancies.
   1. When the District Chair receives the notice of a vacancy in a precinct, the Precinct Captain, of that precinct, shall be notified, by email, within 5 business days.
   2. The Precinct Captain may recommend appointments to fill the vacancy to the District Chair. (*See* the official District website for the appointment form.)
   3. If the District Chair approves the recommendation, he shall sign the appointment form and forward it to the Maricopa County Republican Committee ("MCRC") Chair within fifteen (15) days of receipt of the form from the Precinct Captain.
   4. If the Precinct Captain and the District Chair disagree regarding the person to be appointed or if both the Precinct Captain and the District Chair fail to recommend a qualified person to fill vacancies, a majority of the Executive Committee shall choose the PC.

SECTION 5.
CONTACT INFORMATION

A. PCs shall provide contact information, including a working telephone number and a working email address to the District.
B. The District shall utilize PC telephone numbers and email addresses solely for District business.
C. A list of the PCs in a precinct, including telephone numbers and email addresses, shall be provided to any PC of that precinct, within seven days of a written request. This information shall be used for

District business only.

D. Posting of the notices of the regular District meetings on the official District website constitutes notice to those PCs who fail to maintain a working email address or otherwise fail to receive the notice due to the PC's error or other technological failures and will be the only notice provided to those PCs.

E. Any change in the PC's address, telephone number or email shall be sent to the District Secretary within 14 calendar days of the change.

ARTICLE IV: SUBDIVISIONS

SECTION 1. PRECINCTS

A. **Boundaries.** The District's election precinct boundaries are established in accordance with Arizona Revised Statutes, 16-411. (*See* Appendix for full text of statute).

B. **Precinct Captain.** District Precinct Captains ("Captains") shall be selected as follows:

1. Selection.
   a. The newly elected PCs in every precinct with two or more PCs shall meet within fourteen (14) days after the start of the new term to elect a Captain from among their number. The Captain from the previous term or, if there was no Captain, in the previous term, the District Chair or his designee shall call a Precinct meeting to elect the Precinct Captain.
   b. If the PCs of any precinct fail to elect a Precinct Captain, the District Chair shall appoint a member from that precinct to serve until the members from that precinct meet and elect a Precinct Captain.
   c. If there is only one PC elected or appointed, he will serve as Captain until such time as there are two or more PCs in the precinct to hold an election for Captain.

2. Duties. The duties of the Captain shall include:
   a. Recruit PCs to fill vacant positions;
   b. Organize PCs within the precinct;
   c. Recruit and train PCs and precinct volunteers;
   d. Coordinate precinct activities, including GOTV activities;
   e. Encourage all PCs to attend and vote at all the District meetings and the annual County meeting;
   f. Encourage registered Republicans from the precinct to participate in election activities at polling locations including but not limited to as an inspector, judge, clerk, marshal, observer, or challenger;
   g. Provide political information to PCs not in attendance at District meetings;
   h. Organize the precinct in the most efficient manner for the distribution of campaign literature and signs, the collection of nomination petition signatures, and GOTV activities;
   i. Recommend replacements for PC vacancies to the District Chair; and
   j. Cooperate with the District's Executive Committee and faithfully execute policies and programs promulgated by the Board.

3. Term. The term of office of a Precinct Captain begins on the date elected or appointed to the date of the election of a new Captain after the next primary election.

4. Removal. Fifty (50) percent or more of the PCs of a Precinct may call a meeting for the purpose of removing their Precinct Captain.
    a. A quorum of fifty (50) percent of the total number of PCs in the Precinct must be present at a meeting to remove a Captain in order to hold a vote to remove a Captain.
    b. At a meeting to remove a Captain, the District Chair shall be the presider or, in his stead, the District Chair may appoint a presider who is not a PC of that precinct.
    c. The Precinct Captain may be removed and a new Captain may be elected by majority vote of all the PCs of the precinct voting in person or by proxy.

    d. The results of the election to remove a Captain and the election of a new Captain shall be presented to the Executive Committee by the presider, in writing, within fourteen (14) days from the date of the election.

    e. A Captain who fails to perform his duties for three consecutive months may be issued a written warning by the District Chair that he may be removed from office as a Captain for failing to perform his duties. If after one month from the date of the written warning and the Captain persists in not performing his duties, the District Chair may remove the Captain and appoint a new Captain.

ARTICLE V: OFFICERS

SECTION 1.
ELECTED OFFICERS

A. **Number.** The District elected offices are: Chair, First Vice Chair, Second Vice Chair, Secretary, and Treasurer.

B. **Qualifications.**
1. The District Chair must be an elected PC residing within the District.
2. All other District elected officers must be elected PCs of the District continuously residing in the District during their term.
3. If an officer moves within the District and is appointed a PC in his new precinct within 60 days, he shall continue to hold his District office.
4. No member may hold more than one elected office at a time, except that the offices of Secretary and Treasurer may be filled by the same person. If one person acts both as Secretary and Treasurer, that person has only one vote, and counts as only one member for the purpose of quorum.

C. **Term**.
1. Elected Officers assume their duties upon the adjournment of the meeting at which they are elected or immediately following their swearing in, whichever occurs first.
2. Officers serve (subject to removal and replacement) through the next statutory District organizational meeting or until their successors are elected.

D. **Vacancy.** Vacancy in a District office is caused by:
1. Death;
2. Incompetency, when judicially determined;
3. Failure to maintain registration as a Republican unless such maintenance was caused by

governmental agency error;
4. Resignation;
5. Removal from office;
6. Ceasing to be a PC residing in the District;
7. Ceasing to discharge the duties of office for a period of three consecutive months without good cause or acting outside the scope of the officer's duties as determined by the Executive Committee; or
8. Failure of a person to be elected or appointed to the office.

E. **Filling of Vacancies.**
1. In the case of a vacancy in the Executive Committee of the District, the District Chair or acting Chair shall appoint a PC from the District to fill such a vacancy until such time, within the next two regular District meetings, when the vacancy shall be filled by a majority vote of the elected PCs of the District at which a quorum is present in person or by proxy. Notice of the time and place of such election shall be sent, at least ten (10) days prior to such an election.
2. Should a vacancy occur within a sixty (60) day period prior to an organizational meeting of the District Committee, the vacancy created shall be filled by election at such organizational meeting of the District Committee.

F. **Multiple Vacancies.**
If an Executive Committee quorum cannot be achieved due to multiple officer vacancies, the District Chair or acting Chair shall appoint *pro tem* officers from the District membership to fill the vacancies for the sole purpose of, and for only such time as necessary, for the District to elect permanent replacements pursuant to the District bylaws. If vacancies occur in all Executive Committee offices, the AZGOP Chair may appoint one facilitator for the sole purpose of, conducting an election for the District to elect permanent replacements in accordance with the requirements for the election of officers as set forth in these District bylaws.

G. **MCRC EGC Representation.**
1. In the absence of the District Chair, the First Vice Chair or Second Vice Chair, in that order, must represent the District at an MCRC EGC meeting.
2. In the absence of both the First Vice Chair and the Second Vice Chair, the District Chair may give his proxy to any other District PC to represent the District at an MCRC EGC meeting.

H. **Removal.**
1. A majority of elected PCs within a District may petition for a special meeting of the District for the purpose of removing the District Chair.
2. If a petition for a special meeting to remove the District Chair is duly and physically signed by a majority of the elected PCs and presented to the Executive Committee, the First Vice Chair shall promptly set a date, time and place for the special meeting and act as chair for the meeting to remove the District Chair. No digital petitions or signatures shall be recognized for purposes of this section regarding removal.
3. At the special meeting for removal, the District Chair shall be removed by a two-thirds vote of all the elected PCs of the District provided that the notice requirements for a regular District meeting have been met and that the proposed removal has been included in the meeting notice provided by the First Vice Chair under Article VII, Section 1 (A) of these bylaws,

4. In the event, that there is a vacancy in the position of First Vice Chair, references to the First Vice Chair in Article V, Section 1, (H) shall refer to the Second Vice Chair. If there is a vacancy of both the First and Second Vice Chair, references to the First Vice Chair in Article V, Section 1, (H)

shall refer to the Secretary.

5. A District Officer, other than the District Chair, may be removed from office at any regular meeting of the District by a two-thirds vote of all the elected PCs of the District provided that:

a. the notice and quorum requirements of Article VII, Section 1 of these bylaws have been met,
b. the proposed removal has been submitted to the PCs in writing at the previous regular meeting, and
c. the proposed removal has been included in the meeting notice provided under Article VII, Section 1 of these bylaws, prior to the meeting at which the removal is to be voted upon.
d. A District Officer, other than the District Chair, who is not present at three or more consecutive Board meetings during a term, without good cause, as determined by the Executive Committee, may be removed by a majority vote of elected PCs appearing in person or by proxy at a District meeting.
e. The officer to be removed must be notified in writing, by email or United States, First Class Mail, Postage Prepaid no later than ten days prior to the meeting at which the vote for removal will be held.

I. **Duties of Elected Officers.** The District Elected Officers shall perform the duties prescribed, by these bylaws, and Policies and Procedures of the District.

1. General Duties of All Officers.

a. All District officers, elected and appointed must retain records specific to their activities in their office. Officers must transfer these records, as well as any records which may have been transferred from prior officers, to a District member designated by the District Chair within seven days of leaving office.
b. If the office of the Chair is vacant and no other officer has assumed the duties of the Chair pursuant to these Bylaws, the vacating officer must transfer the records to the District Secretary within 14 days.

2. Duties of the Chair:

a. Organize the District for effective and continuous work on behalf of the Republican Party and its candidates;
b. Attend all MCRC Executive Guidance Committee meetings or send a designee pursuant to these bylaws;
c. Cooperate with the First Vice Chair and Secretary to maintain a current record of the District organization, including the names of, and available contact information for, Precinct Captains, PCs, SCs, and other volunteers;
d. Provide member contact information as provided for elsewhere in these bylaws;
e. Appoint non-elective Officers and Committee chairs and members as otherwise specified in these Bylaws, and be an ex-officio member of all committees, unless excluded by these Bylaws;
f. Assist and support the organization of Republican clubs within the District;
g. Direct the organization and promotion of voter registration activities within the District;
h. Preside at District, Executive Committee, and Board meetings;
i. Represent the District in an official capacity, including but not limited to:
    i. Serving as the chief executive officer and official voice of the Republican Party in the District, and
    ii. Coordinating the District-wide activities of the Republican Party;
j. Exercise the usual powers of supervision and management customary to the office of chair and implement policies for the efficient and responsible operation of the District;
k. Be an authorized signatory on District checks;
l. Have final approval on all District expenditures;

m. Appoint Precinct Captains when no Captain is elected by the PCs;
n. Direct or reassign elected officer duties in cooperation with the Executive Committee;
o. Nominate elected PCs to fill vacant SC positions; and
p. Cooperate with Precinct Captains to fill PC vacancies by nomination for appointment.

3. Duties of the First Vice Chair:
   a. Lead membership and recruitment efforts for the District, including overseeing recruitment and training of PCs;
   b. Perform additional duties as assigned by the District Chair;
   c. Act as a liaison between other political advocacy groups, who share common ideals and goals as the District, and the executive committee; and
   d. In the absence of the Chair, the First Vice Chair shall:
      i. Preside at District, Executive Committee, and Board meetings;
      ii. Substitute for the Chair at County meetings, including EGC meetings; and
      iii. Perform duties of the Chair that cannot wait for the return of the Chair.

4. Duties of the Second Vice Chair:
   a. Coordinate meeting programs, schedule, and recruit speakers;
   b. Perform additional duties as assigned by the District Chair and Board;
   c. Act as a liaison between other political advocacy groups, who share common ideals and goals of the District, and the executive committee; and
   d. In the absence of the Chair and the First Vice Chair, the Second Vice Chair shall:
      i. Preside at District, Executive Committee, and Board meetings;
      ii. Substitute for the Chair at County meetings, including EGC meetings; and
      iii. Perform the duties of the District Chair that cannot wait for the return of the Chair and First Vice Chair.
5. Duties of the Secretary:
   a. Take and maintain records of minutes of all meetings of the District, the Board, and the Executive Committee;
   b. Transmit required official meeting notices and other District correspondence;
   Cooperate with the District Chair and First Vice Chair to maintain a current and accurate roster of the District PCs
   c. Maintain a current list of PCs with their contact information, dates of election or appointments, attendance records and resignations;
   d. Preserve all permanent District records and transfer these records upon leaving office as specified in these bylaws; and
   e. Perform other duties incidental to the office and as may be assigned by the District Chair.

6. Duties of the Treasurer:

a. Prepare a budget for each calendar year in cooperation with the District Chair and the Executive Committee;
b. Disburse funds only upon the order of the District Chair, or in the Chair's absence, the appropriate Vice Chair;
c. Sign all checks approved by the District Chair or appropriate Vice Chair;
d. Prepare and file all required state and county reports in a timely and accurate manner;
e. Establish and maintain a District bank account for which the District Chair, Secretary and the Treasurer shall be account signers;
f. Maintain custody of all funds of the District and pay all bills upon the authorization of the Chair;
g. Maintain an accurate record of all monies received and disbursed and providing a report at regular meetings, and as requested by the Chair;
h. Transfer all records as specified in the District Standing Rules upon leaving office;
i. Furnish a monthly itemized statement of the reasonable out-of-pocket expenses, with an attached copy of the District's monthly bank statement, which were expended in the performance of the duties of the Executive Committee:
    i. If the monthly itemized statement furnished includes any expense expended in excess of the amount budgeted, the written approval by a majority of the Executive Committee of the excess expense expended shall be included with the itemized statement.
j. Conduct an orderly transfer of control of the District's bank account and funds, in cooperation with the District Chair, and submit a final report to the Executive Committee upon leaving office; and
k. Perform other duties incidental to the office and as may be assigned by the District Chair.

SECTION 2.
EXECUTIVE COMMITTEE

A. **Composition.** The elected District Officers constitute the Executive Committee.

B. **Duties.**

1. Convene meetings when necessary to conduct District business; and
2. Create a Policies and Procedures Manual which shall be posted on the District's official website which includes but is not limited to a Standing Rules of Conduct. The Policies and Procedures Manual may be amended by a proposal made to the Executive Committee and approved by a majority vote of the Executive Committee or by a motion made to the body and voted upon by a majority vote of the elected PC's, either in person or by proxy, at a regular District meeting in which a quorum is present.

C. **Executive Committee Meetings.**

1. A meeting of the Executive Committee may be called by the District Chair or any two Executive Committee members. Notice must be given to all members of the Executive Committee by email at least 24 hours in advance of the meeting, but this requirement may be waived by unanimous consent of all members of the Executive Committee.
2. Three elected District Officers constitute a quorum of the Executive Committee.
3. Minutes of the meeting shall be taken and archived as a record for the Executive Committee and their successors. These minutes shall remain confidential records of the Executive Committee and its successors.

SECTION 3.
APPOINTED OFFICERS

The District Chair may appoint officers including but not limited to a Parliamentarian, Chaplain, General Counsel, and Sergeant at Arms.

Appointees must be District PCs, except that the Parliamentarian and General Counsel are exempt from this requirement.

SECTION 4.
BOARD

A. **Composition**.
The elected District Officers, appointed officers, standing committee chairs, and special committee chairs shall constitute the Board. The elected District Officers ("Executive Committee") are the only voting members of the Board.

B. **Removal of Appointed Member.**
Any appointed member of the Board missing three consecutive Board meetings, without good cause shown, may be removed and replaced by a majority vote of the Executive Committee.

C. **Quorum**.
1. A quorum constitutes five total members of the Board, with a minimum of three (3) of the elected District Officers.
2. If one person acts as Secretary and Treasurer, that person counts as only one voting member for the purpose of a quorum.

D. **Duties.**
1. The Board supervises the affairs of the District between regular District meetings, fixes the place of District meetings, makes recommendations to the District, and performs such other duties as are specified in these bylaws, including but not limited to:
   a. Planning District meetings and activities;
   b. Coordinating the work of committees; and
   c. Advising in the preparation of the District budget.
2. In the event that any elected member of the Board neglects any duty of the office, the District Chair may, reassign that duty to another District PC and provide that PC with the resources needed to fulfill that duty.

E. **Meetings.**
1. A meeting of the Board may be called by the District Chair or any three Executive Committee members. Notice shall be given to all members of the Board by email at least 24 hours in advance of the meeting, but this requirement may be waived by unanimous consent of all members of the Executive Committee.
2. The minimum number of Board meetings shall be no less than three times a year.
3. No member of the Board may be excluded from any Board meeting.

ARTICLE VI: COMMITTEES

In addition to the committees listed elsewhere in these bylaws, the standing and special committees of the District are as described in this section. The District Chair is *ex officio* a member of all committees except the Good Standing Committee and Nominating Committee.

SECTION 1.
MOTIONS AND PROPOSALS COMMITTEE

The District Chair appoints the chair and members of this standing committee.

A. **Object.** This committee reviews and assists a submitter of a motion, resolution or other written proposal by providing advice on presenting a properly drafted motion, resolution or other written proposal for consideration at a District meeting of the PCs.
B. **Composition.** The committee shall have at least three but no more than 7 members. The composition of this committee shall always be an odd number.
C. **Duties.** This committee submits new motions, resolutions and other written proposals to the District Chair and Secretary at least 24 days prior to a District meeting, which then shall be listed as a link on the District official website.
D. Guidelines and forms for submitting new motions, resolutions, and other written proposals shall be posted on the District official website.

SECTION 2.
GOOD STANDING COMMITTEE

The District Chair appoints the chair and members of this standing committee.

A. **Object**. The Good Standing Committee investigates, deliberates, and recommends penalties (if warranted) for violations of District bylaws, rules and the District Standing Rules of Conduct.
B. **Composition**. The committee shall have at least 3 but not more than 7 members of which no more than one member may be from the same precinct. The composition of this committee shall always be an odd number.
C. **Disqualification.** If any member of the Good Standing Committee becomes subject to investigation by the committee or becomes a witness before the committee, that member shall be disqualified from participation in that investigation. The District Chair shall appoint a PC to replace the disqualified member for that investigation only.
D. **Initiation of an Investigation**. Any PC may initiate an investigation by submitting a Rule of Conduct Violation form, to the District's secure email address. The Rule of Conduct Violation form and instructions are available on the District's official website under Policies and Procedures.

E. **Duties**. The Good Standing Committee shall:

1. Convene within 7 days of receipt of a Conduct Violation Form;
2. Provide the person accused of a violation in the Conduct Violation Form ("Respondent") with a written notice of any charge(s);
3. Provide the Respondent an opportunity to submit a written response to the alleged violation stated in the Rule of Conduct Violation Form, if a majority of the Good Standing Committee determine that there is reasonable cause to believe that a violation has been committed;
4. Conduct confidential deliberations, with only committee members present;
5. Maintain strict confidentiality with respect to all committee deliberations; and
6. Submit its findings and recommended penalties to the Executive Committee, as set forth in the Policies and Procedures, if the committee determines that there is reasonable cause to believe that the alleged violation in the Conduct Violation Form has been committed.

F. **Penalties.**

1. The Good Standing Committee does not impose any penalties. Any penalties imposed, except expulsion, shall be determined by a majority vote of the Executive Committee.
2. A penalty of expulsion requires the review of the Good Standing Committee's report with its supporting documents by the PCs and a majority vote of the PCs at a special meeting or at the next regularly held District meeting in which a quorum is present, in person or by proxy. (*See* Standing Rules of Conduct and Policies and Procedures).

G. **Disclosure and Confidentiality**.

1. The disciplinary action taken as the result of the imposition of a penalty may be made public as set forth in the Penalties section of the Standing Rules of Conduct in the Policies and Procedures and shall not be subject to confidentiality.
2. If the Executive Committee determines that public disclosure may subject the District to potential civil liability, it may choose not to make its imposition of a penalty public.
3. All other facts, evidence, allegations, and deliberations relating to any investigation, report, probable cause determination, and adjudication shall remain strictly confidential.

SECTION 3.
NOMINATING COMMITTEE

The Nominating Committee is a standing committee created for the conduct of elections.

A. **Selection**.

1. A Nominating Committee of three members including its chair shall be appointed by the District Chair at the regular meeting two months preceding the organizational meeting.
2. The District Chair shall not serve as a member, including as *ex officio* member, of the Nominating Committee.
3. A member of the Nominating Committee shall not run for any office for which the Nominating Committee has a duty to manage the nomination as set forth below in Article VIII, Section 1 (B) during the term of his service as a member of the Nominating Committee.

B. **Duties.** Manage the nomination of officers, SCs, state convention delegates and any other elections as may occur. In pursuance thereof, the Nominating Committee shall:

1. Recruit qualified candidates for all elected positions;
2. Verify eligibility of candidates;
3. Apprise the candidates of the duties of the corresponding office;
4. Secure a commitment from each candidate to fulfill the obligations of the office if elected;
5. Nominate all those eligible and desiring to serve;
6. Submit the name of at least one nominee for each office;
7. Prevent the nomination of a PC for more than one office simultaneously except a PC may run for SC and another office. Likewise, a PC, if the same PC, will serve in both offices, may run for both Secretary and Treasurer;
8. Present the nominations received in written form suitable for use as a ballot; and
9. The Nominating Committee may arrange for debates among candidates.

Term. The Nominating Committee members serve from the date of their appointment to the day of the next Organizational meeting. A vacancy on the Nominating Committee that occurs between a committee member's appointment and the next Organizational meeting are filled by an appointment of the District Chair.

SECTION 4.
CREDENTIALS AND TALLY COMMITTEE

The Credentials and Tally Committee ("C&T Committee") is a standing committee created for the conduct of elections.

A. **Selection**.
1. The C&T Committee members shall be appointed by the District Chair. Only PCs who have not been nominated for any elected position on the ballot to be administered by the C&T Committee are qualified to serve on the C&T Committee.
2. The District Chair shall select one of the committee members as chair of the committee.
3. If the C&T Committee Chair determines that he needs additional help to expedite an election due to the large number of ballots to be processed, the C&T Committee Chair may select supplementary members of the committee at the time of the election whose term of service on the committee terminates immediately upon the completion of the election.
4. PCs who are first- or second-degree blood relatives or in-laws of any candidates in the election shall not be appointed as C&T Committee members.
5. In any election, each candidate may designate one person as an observer at the time the ballots are counted.

B. **Duties.**
1. Duplicate or otherwise prepare the ballots;
2. Prepare an alphabetical list of all valid electors for the meeting, to include name, precinct, and address;
3. Conduct the verification and sign-in of eligible PCs and proxies;
4. Distribute corresponding credentialing identification, if used;
5. Certify the number of eligible votes at the close of registration in a credentialing report;
6. Handle ballot distribution and collection during voting;
7. Prepare and certify the results of the tally of ballots counted by hand or machine;
8. Report the voting results to the District Chair for announcement;
9. Shall provide the District Secretary with the C&T Committee report, proxies, sign-in sheets, ballots who shall retain such records for a minimum of three (3) months from the date of the election;

10. Shall publish to the PCs the credentialing report and shall allow challenges to the validity of voting before certifying the credentialing report and tally report.

SECTION 5.
SPECIAL COMMITTEES

Special committees are established by the District Chair or by a motion presented at a regularly scheduled District meeting and approved by a majority vote of the quorum of the PCs required to be present for a vote at a regularly scheduled meeting.

A. The scope of each special committee, proposed by a motion of a PC, shall be limited to the specific purpose as stated in the motion;
B. The District Chair appoints the chair and members of any special committee;
C. Members of special committees shall serve at the pleasure of the District Chair; and
D. Any special committee shall be composed solely of District PCs.

ARTICLE VII: DISTRICT MEETINGS

SECTION 1.
REGULAR MEETINGS

A. **Notice.**
   1. Meeting notice must be issued for any District meeting at which business may be conducted.
   2. The meeting notice must be sent:
      a. At least ten calendar days prior to the meeting; and
      b. To District PCs as recorded and published by the Maricopa County Recorder's Office via email.
   3. PCs who do not maintain a working email address with the District shall obtain notices of regular District meetings at the official District website. Posting of the notices of the regular District meetings on the official District website constitutes notice to those PCs who do not maintain a working email address and will be the only form of notice provided to those PCs.
   4. The meeting notice must include:
      a. The date, time, and place of the meeting;
      b. Proposed motions, resolutions or other written proposals timely submitted by the Motions and Proposals Committee to the District Chair and Secretary, bylaw amendments, Good Standing Committee recommendations for expulsions, if any, and any other business that requires written notice; and
      c. For meetings at which elections of district officers or state committeemen will be held, the additional meeting notice requirements specified in the Elections section of these bylaws shall be provided.

B. **Quorum.**
   1. A quorum must be present for the transaction of any business at any District meeting. In determining whether a quorum is present, District membership is defined as all current elected and appointed PCs as of the date of the meeting.
   2. The quorum for transaction of business is:
      a. Organizational Meeting: 25% of elected PCs, in person or by proxy;
      b. Regular meeting other than the Organizational Meeting: 15% of all PCs, (elected and appointed) in person or by proxy; and
      c. Special meetings or meetings at which a motion to amend the bylaws is to be presented: 20% of all PCs, (elected and appointed) in person or by proxy.
   3. For State Legislature nominee election meetings: 50% of elected PCs, in person or by proxy, pursuant to Arizona Revised Statutes, 41-1202.
   4. At all special and regular meetings, no PC shall carry more than one (1) proxy.

a. Reassignment of proxy rights during the meeting is not permitted;
b. The proxy form shall include the name of the elected PC carrier, as attorney-in-fact, and their current address; the precinct name; the PC grantor's printed name and signature witnessed by two witnesses or a notary public's attestation. The witnesses shall provide their printed name and signature on the form; and
c. The proxy carrier shall be a PC from the same precinct as proxy grantor.

C. **Agenda.** The Chair and the Executive Committee shall develop and approve the agenda for each District meeting.
D. **Accommodations.** Individuals with disabilities covered under the Americans with Disabilities Act must request special accommodation a reasonable amount of time prior to the start of the meeting.
E. **Number**. The minimum number of regular business District meetings per year shall be four (4)). The minimum number of meetings for training, educational programs, speakers, or informational purposes shall be four (4).

SECTION 2.
ORGANIZATIONAL MEETINGS

A. **Object.** PCs must convene in an organizational meeting for the purpose of electing officers and SCs.
B. **Date.** Unless otherwise required by the Arizona Revised Statutes, this meeting must be held no earlier than the second Saturday following the general election and no later than the first Saturday of the following December.
C. **Candidates.** Any PC desiring to run for any District office, for SC, or both, must submit his name, and the title of the office or offices sought, in writing, to the chair of the Nominating Committee by the deadline stated in the Nominating Committee notice sent to all PCs.
D. **Notice.** The Organizational meeting notice must include:
1. The list of offices to be elected;
2. The number of SCs to be elected;
3. The name, email address, and phone number of the Nominating Committee chair; and
4. A list of announced District officer and SC candidates seeking election at the meeting.

SECTION 3.
SPECIAL MEETINGS

A. **Call.** Special meetings may be called by
1. The District Chair,
2. A majority of the Executive Committee, or
3. Upon the written request signed by twenty percent (20%) of the elected and appointed PCs and send to the District Chair and Secretary 14 calendar days before the proposed date of the special meeting.
B. **Purpose.** The agenda of the proposed special meeting shall be included in the Notice, which shall be provided to the PCs in accordance with the notice requirements set forth in Article VII, Section 1 (A)(1)(2) and (3) above.
C. No business other than that stated in the agenda included with the Notice shall be addressed at any special meeting.

ARTICLE VIII: ELECTIONS

SECTION 1.
CONDUCT OF ELECTIONS

A. **Conduct of Elections: General.**

1. **Notice**. In addition to other meeting notice requirements specified in these bylaws, the meeting notice for any meeting at which an election may be held shall include:
   a. A list of all elected positions available for nomination and election at that meeting; and
   b. A list of any qualified and announced candidates for any elected position at that meeting.
2. **Agenda**. At meetings in which an election is to be held, the election takes precedence over all other District business.
3. **Credentialing**.
   a. Eligible PCs must present a valid photo ID with an address that matches the District roll as published by the Maricopa County Recorder's Office. In the event the address on the Photo ID does not match the rolls, a Photo ID presented with two forms of identification indicating the residence address (such as utility bills) may be accepted.
   b. The C&T Committee will certify the number of eligible votes as of the call to order and determine the presence of a quorum. It must present its report to the PCs present.
4. **Nominations**.
   a. All PCs who have notified the Nominating Committee of their intent to run, by the deadline stated in the Nominating Committee notice, and who are qualified to serve, shall appear on the ballot.
   b. Nominations for all elected offices may be made from the floor at all meetings where elections are held.
   c. Floor nominees must be present in person and express their eligibility and willingness to serve in the office for which they are nominated.
5. **Campaigning**. All candidates for election may conduct campaign activities including distributing campaign literature outside the venue.
6. **Ballots.**
   a. Voting for elected offices will be made by ballot except where only one nominee is being considered for an office, in which case election may be made by acclamation.
   b. Multiple elections may be combined onto a single ballot at the discretion of the C&T Committee.
   c. The ballot for all elections must contain, in alphabetical order for each office, the names of all qualified and announced candidates.
   d. The ballot must include space for floor- nominated candidates.
7. **Voting**.
   a. Those in line with completed ballots at the close of polls must be allowed to vote.
   b. The C&T Committee must count the ballots at the close of the polls.
   c. Each candidate may designate one person as an observer at the time the ballots are counted.
   d. Electronic voting is prohibited.
8. **Announcement of Results**. Final results must be announced as soon as they are available, but in any event before the meeting is adjourned.
9. **Election Certification**. Election results must be certified and signed by the chair of the C&T Committee. Itemized recording of the vote tally must be entered into the minutes of the

meeting.

B. **District Officers**.

1. A PC may be nominated for no more than one District office at a time (except see Art.VI, Sec. 3(7) above).
2. If the District Chair is running for re-election in a contested election, a chair *pro tempore* must be appointed to conduct the election.
3. Each candidate for elected District office may have nominating speeches not to exceed three minutes in total.
4. District officers must be elected by majority vote.
   a. If a candidate receives a majority of the votes cast in a round of balloting, that candidate is elected.
   b. If no candidate receives a majority of the votes cast, the two candidates receiving the most votes shall proceed to round two.
   c. In round two, the candidate receiving the most votes is the winner.
   d. If the two candidates are tied after round two, the winner will be determined by lot.
   e. Candidates may withdraw after any round of balloting prior to the next round of balloting.
5. If the vote count differs by 1%, or less, the losing candidate may ask for a recount of the ballots cast (e.g., if 101 votes are cast, and the result is 51 to 50, the losing candidate may ask for and receive a ballot recount; if 300 votes are cast and the result is 151 to 149, the losing candidate may ask for and receive a ballot recount).
6. Newly elected officers shall be sworn in and take office immediately following their election.
7. The newly elected District Chair must certify all election results to the chair of the MCRC within seven days following the elections.
8. The results shall be posted on the official District website.

C. **State Committeemen.**

1. SCs are elected from a ballot alphabetically listing the names of all elected District PCs who have submitted, in writing, their desire to serve as SCs by the deadline specified in the Nominating Committee notice.
2. SC candidates nominated through the Nominating Committee need not be present but those desiring to be nominated from the floor must be present in person.
3. Nominating and seconding speeches are not allowed for the office of SC.
4. Unless otherwise specified in the A.R.S:
   a. The District may elect one SC for every three PCs elected in the immediately preceding Primary Election; and
   b. If the number of SC candidates is less than the quota, then all SC candidates may be elected by acclamation.
5. Election is determined by the candidates receiving the largest number of votes until the District quota is filled.
6. If there is a tie vote for the last SC, the tie shall be broken by a method that would provide a random result.
7. In case of vacancy in a SC position, the Executive Committee shall choose the replacement from the District's elected PCs to fill the vacancy.
8. Reporting of Results:
   a. A list of SCs, in the order of number of votes received, will be announced to the District PCs no later than the adjournment of the meeting at which the election was held, and must be included in the meeting minutes along with the vote tally.
   b. The District Chair must certify the election results of State Committeemen to the chair of the AZGOP at least ten days prior to the MCRC statutory organizational meeting. The

results shall be posted on the official District website.

D. **State Legislator Nominees.**

If a vacancy occurs in the State Legislature and the seat was held by a Republican Party member of the District, the District must recommend candidates to fill the vacancy in accordance with Arizona Revised Statutes 41-1202.

E. **Timely Challenges.**

1. A written challenge to an election conducted by the District in accordance with the rules and procedures for its Organizational election must be received by the Nominating Committee chair no later than three (3) days following the first Saturday of December.
2. A written challenge to an election conducted by the District in accordance with the rules and procedures for a State Legislator election must be received by the Nominating Committee chair no later than three (3) days following the date of the election.
3. The Nominating Committee shall research the evidence regarding the challenge and make a recommendation to the elected PCs for a vote on the challenge at the next regular or special District meeting.
4. The Nominating Committee shall provide the PCs with a copy of the challenge, the evidence presented to it regarding the challenge, and its report before the vote on the challenge.

ARTICLE IX: FUNDS

A. **Expenditures.**

1. The District Chair may authorize any expenditures up to the limit specified in the Policies and Procedures for routine expenses such as printing, copying, and postage.
2. Disbursement of funds for expenses other than routine, or that exceed the limit for routine expenses specified in the Policies and Procedures, require approval by a majority of the Executive Committee.
3. Any expenditures to be reimbursed shall be reimbursed upon approval of the Executive Committee and upon the presentation of a written receipt, prepared by the vendor paid, to the Treasurer.

B. **Account**. All funds obtained by the District must be deposited in the District account within seven business days of receipt.

C. **Contributions**. Before making any contribution from the District, regardless of the amount, the contribution must be authorized by the Executive Committee. Such contribution must be only to a candidate in conformity with Article X of these bylaws. A contribution to a committee, or organization shall only be to ones that share the common ideals and goals of the District.

D. **Audit.**

1. Committee. The District Chair must appoint an Audit Chair and Committee members upon a change in incumbency in the office of Treasurer. The Committee shall consist of at least three District PCs who did not serve on the Board during the previous 12 months.
2. Audit. The Audit Committee shall conduct an audit of the financial records of the District upon a change of the person acting as Treasurer, or at such time as the Executive Committee, by majority vote, or the District Chair requests an audit. The Audit Committee must report their findings to the PCs at the Regular District meeting following completion of the audit.

ARTICLE X: OTHER ACTIVITIES

SECTION 1.
ENDORSEMENTS

A. **Primary Elections.**
   1. Endorsement by Officers. No elected Officer of the District may claim to speak on behalf of the Executive Committee, Board, or the District in support of a candidate in a contested Republican Primary Election unless authorized to do so by a 2/3 vote at a regular District meeting in which the notice and quorum requirements set forth in Article VII, Section 1 are met.
   2. Endorsements by the District. Any position the District may take regarding candidates in any Republican primary election requires a 2/3 vote at a regular District meeting in which the notice and quorum requirements set forth in Article VII, Section 1 are met.
   3. Endorsements by Individual PCs. Any restrictions concerning endorsements of candidates in Republican primary elections shall not apply to individual PCs acting in their individual capacity and not as representatives of the District.

B. **General Elections**. No member of the District may provide financial support or declare public support, approval, or endorsement for a non-Republican candidate in any election in which there is a Republican candidate for that office.

ARTICLE XI: GENERAL

SECTION 1.
PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised govern the District in all cases to which they are applicable and when they are not inconsistent with these bylaws, the District's Policies and Procedures, and any special parliamentary rules of order the District may adopt.

SECTION 2.
SEVERABILITY

In the event that any of the terms or provisions of these Bylaws are held to be partially or wholly invalid or unenforceable for any reason whatsoever, under the Arizona Revised Statutes, such holding shall not affect, alter, modify, or impair any of the other terms or provisions of such documents or the remaining portions of any terms or provisions held to be partially invalid or unenforceable.

SECTION 3.

DEFINITIONS

A.R.S.	Arizona Revised Statutes
AZGOP	Republican Party of Arizona, LLC
Board	The Executive Committee, the appointed District Officers, Standing Committee chairs, and Special Committee chairs
C&T	Credentials & Tally
Captain	Precinct Captain
District	The Legislative District 3 Republican Committee
EGC	MCRC Executive Guidance Committee
GOTV	Get Out The Vote
He, him, and his	refers to both male and female persons
MCRC	Maricopa County Republican Committee.
Membership	The total number of elected and appointed Republican PCs in the District as most recently published by the Maricopa County Recorder and residing in the Precinct from which elected or appointed.
PC	Republican Precinct Committeeman
RNC	Republican National Committee
SC	Republican State Committeeman
Written	paper or email

ARTICLE XII: AMENDMENT OF BYLAWS

A. These bylaws may be amended at any regular meeting of the District by a two-thirds vote provided that:
   1. the requirements of Article VII, Section 1 of these bylaws have been met;
   2. the proposed amendment has been included in the meeting notice provided under Article VII, Section of these bylaws, prior to the meeting at which the amendment is to be voted upon.

B. Any bylaw amendment ratified by a two-thirds vote of the PCs will become effective upon adjournment of the meeting at which the vote was held.

APPENDIX

STANDING RULES

SECTION 1.
DEBATE

A. A maximum of five speakers are allowed for the affirmative and a maximum of five speakers are allowed for the negative side of the debate for a debatable pending question, motion, or resolution, unless the District Chair in his discretion allows a greater number of speakers.
B. No member may speak on any pending question, motion, or resolution longer than one minute, unless the District Chair in his discretion adopts a longer time limit.
C. After a voting member has spoken once on a pending question, motion or resolution, he may not speak again on the pending matter until everyone else wishing to speak (within the time limits) has had the opportunity to speak upon the question, motion or resolution.

SECTION 2.
RECORDING OF MEETINGS

Audio and video recording and photography at or during District meetings is prohibited unless authorized by the District Chair.

SECTION 3.
ATTACHMENTS AND MISSION STATEMENT

A. **Introduction.**
Any Arizona Revised Statute referred to in the text of these bylaws or attached to these bylaws in this Appendix shall be the version of the law that is effective on January 1st of the year following the most recent legislative session. The numbering of the statutes and the appendix may be updated to reflect the most recent version of the law. The Mission Statement referred to in these bylaws and included as part of the Appendix may be amended by the same procedures for effecting an amendment to the Policies and Procedures as set forth in these bylaws.

B. **Statutes.**
The statues attached hereto are those referred to in these bylaws and are attached hereto for reference only. The attached statues are:

Arizona Revised Statute 16-411
Arizona Revised Statute 16-821
Arizona Revised Statute 16-822
Arizona Revised Statute 16-823
Arizona Revised Statute 16-825
Arizona Revised Statute 16-825.01
Arizona Revised Statute 16-828
Arizona Revised Statute 41-1202

C. **Mission Statement.**

Our primary Mission is to register Republican voters, support Republicans in elections at all levels of government, educate voters on Republican values, get Republican voters out to vote straight Republican in general elections, and those set forth in these bylaws in Article II.

In addition, the mission of the District is to promote and support candidates and elected officials that are committed to protect the inalienable rights endowed to us by our Creator as enumerated in the Declaration of Independence, and to limit government to its proper role as defined in the United States Constitution and Bill of Rights. In pursuance thereof, the mission of the District shall further be to:

- Support and promote the idea that the United States of America is unlike any other nation on earth;
- Support and promote the idea that America is exceptional because of our historic role as an exemplar of liberty;
- Affirm, as did the authors of the Declaration of Independence, that all men are created equal, endowed by their Creator with the inalienable rights of life, liberty, and the pursuit of happiness;
- Support and promote the idea that the Constitution is our Republic's founding document and support and promote the idea that the Constitution was written not as a "living" document, but as the enduring covenant between the people and the government;
- Support and promote the idea that our constitutional system — limited government, separation of powers, federalism, and the rights of the people — must be preserved uncompromised for future generations;
- Support and promote the idea that political freedom and economic freedom are indivisible. When political freedom and economic freedom are separated — both are in peril, when united, they are invincible;
- Support and promote the idea that the people are the ultimate resource and that the people, not the government, are the best stewards of our country's God-given natural resources; and
- Support and promote the idea that as Republicans we desire peace —but peace through strength as the policy to make America safe.

[END OF APPENDIX OF THE BYLAWS]